

Kirkwood Village West Rental Application

P.O Box 74050
Cedar Rapids, IA 52407-4050

To apply for your housing at KIRKWOOD VILLAGE WEST, simply submit the following application. A \$300.00 deposit and a \$25.00 non-refundable application fee is due upon returning the application. Application is subject to approval and subsequent delivery of a lease covering premises. Please call (319) 364-1150 if you have any questions.

Personal Data

PLEASE PRINT

Applicant Name: _____ Phone: (_____) _____
Last First MI
Social Security Number: _____ Date of Birth: _____
Current Address: _____ City: _____ State: _____ Zip: _____
Permanent Address: _____ City: _____ State: _____ Zip: _____
Phone: _____ E-mail: _____ Male Female
Major: _____ List any special medical needs or conditions: _____

Guarantor Data

All applicants under the age of 25 must provide a guarantor. The following must be filled out by guarantor.

Guarantor Name: _____ Phone: (_____) _____
Last First MI
Social Security Number: _____ Date of Birth: _____
Current Address: _____ City: _____ State: _____ Zip: _____
Employer: _____ Work Telephone: _____
Employer Address: _____ City: _____ State: _____ Zip: _____
Title/Position Held: _____ Length of Employment: _____ Yearly Income: _____
Financial Institution: _____
Checking Acct. #: _____ Savings Acct. #: _____

Emergency Contact

Name: _____ Relationship to applicant: _____
Address: _____ City, State, Zip: _____ Phone: _____

Room preference honored when possible but not guaranteed

All units include individual high-speed internet service and an expanded basic cable TV package

KIRKWOOD VILLAGE WEST

75-83 Miller Avenue SW

- | | |
|---|---|
| <input type="checkbox"/> 3 Bedroom Apts.(limited) | <input type="checkbox"/> 12 mo. Lease @ \$285/mo/person |
| | <input type="checkbox"/> 10 mo. Lease @ \$345/mo/person |
| <input type="checkbox"/> 4 Bedroom Apts. | <input type="checkbox"/> 12 mo. Lease @ \$285/mo/person |
| | <input type="checkbox"/> 10 mo. Lease @ \$345/mo/person |

Upper Level____ Lower Level____ No Preference____

Roommate Preference: (honored when possible)

I prefer my living space:

____ Smoking ____ *Non-Smoking ____ Very Neat ____ Fairly Neat ____ Cozy and Uncluttered ____ No Preference
* Non-Smoking preference means that there is NO SMOKING in the entire Unit, not just for an individual bedroom.

Roommate Request(s): _____

** Send Applications together **

Applicant Personal History

1. Have you ever been convicted of a misdemeanor or felony (excluding minor traffic violations)? Yes No If yes, list date, violation & resolution: _____

Possession of alcohol as a minor is a misdemeanor; failure to report criminal history is grounds for application rejection. Juvenile criminal records often appear on a criminal records check.

2. Have you ever been convicted on a charge involving illegal use, abuse, possession, manufacture or distribution of a controlled substance OR plead "no contest" to any drug and/or alcohol charges? Yes No If yes, list date, violation & resolution: _____

3. Have you ever been:

- Charged/convicted/pleaded "no contest" to any sex offender charges? Yes No
- Registered or required to be registered as a sex offender? Yes No
- On any state's sex offender list? Yes No
- If yes, please explain date, where, violations & resolution: _____

4. Rent payments ever been late? Yes No Have you ever been a defendant in a Forcible Entry and Detention (eviction) action? Yes No If yes, please indicate date, circumstances and resolution: _____

5. Have you ever been a defendant in a Money Judgment action for unpaid rent, utilities, damages or noncompliance? Yes No If yes, dates and details: _____

6. Do you have any adverse credit conditions/situations that you wish to explain? Yes No If yes, dates and details: _____

Guarantor Personal History

1. Have you ever been a defendant in a Money Judgment action for unpaid rent, utilities, damages or noncompliance? Yes No If yes, dates and details: _____

2. Do you have any adverse credit conditions/situations that you wish to explain? Yes No If yes, dates and details: _____

Application Deposit

KIRKWOOD WEST

\$300 deposit due with application made payable to Kirkwood Village West and \$25 non-refundable application fee due made payable to Heritage Property Management. Please return application, deposit, and application fee along with a copy of a valid Drivers License for Applicant and Guarantor.

To be considered by KIRKWOOD VILLAGE WEST, a rental application must be completed and signed by all individuals who will occupy the rental unit. Acceptance of this application and any moneys deposited herewith is not binding upon KIRKWOOD VILLAGE WEST until a signed lease by all parties. If approved, the deposit will be held as a security deposit for the rental unit. If applicant wishes to withdraw the application, it must be done IN WRITING and submitted to: KIRKWOOD VILLAGE WEST, c/o HERITAGE PROPERTY MANAGEMENT, P.O. Box 74050, Cedar Rapids, IA 52407-4050. Cancellation penalties are as follows: 91 days or more prior to lease start date: \$25 processing and \$275 refund; 61-90 days prior to lease start date \$50 processing fee and \$250 refund; 31-60 days prior to lease start date \$150 processing fee and \$150 refund; 30 days or less prior to lease start date forfeit entire deposit and \$0 refund.

Receipt of Security Deposit is hereby acknowledged as a non-interest bearing deposit and NOT as the rental payment which is to be refunded as hereinafter provided if the lease agreement is consummated; provided however that in the event the application is approved, and applicant fails or refuses the apartment tendered for any reason not the fault of Management, and fails or refuses to enter into the contemplated lease with Management, then the applicant agrees to the cancellation and withdrawal policies listed above as liquidation damages and not as a penalty, to cover the cost of taking and processing this application, reservation, and preparation of the apartment and the loss of rental income. If however, in the event this application is denied or, for any other reason for which Management is responsible, the lease is not consummated, the deposit will be returned to the applicant. Application is subject to approval and subsequent delivery of a lease covering premise. **Applicant authorizes verification of above statements and performance of a credit history. Guarantor's signature below indicates their intention to co-sign the lease when presented, and will be considered binding in the event that guarantor fails to sign lease as agreed.**

X _____
Applicant Signature Date

X _____
Guarantor Signature Date

PLEASE SEND APPLICATION TO: KIRKWOOD VILLAGE WEST c/o HERITAGE PROPERTY MANAGEMENT, P.O. Box 74050, Cedar Rapids, IA 52407-4050

PLEASE CALL OUR OFFICE WITH QUESTIONS: (319) 364-1150